

WEST DEVON BOROUGH COUNCIL: HUB COMMITTEE FORWARD PLAN

This is the provisional forward plan for the four months starting January 2020. It provides an indicative date for matters to be considered by the Hub Committee. Where possible, the Hub Committee will keep to the dates shown in the plan. However, it may be necessary for some items to be rescheduled and other items added.

The forward plan is published to publicise consultation dates and enable dialogue between the Hub Committee and all councillors, the public and other stakeholders. It will also assist the Council's Overview and Scrutiny Committee in planning their contribution to policy development and holding the Hub Committee to account.

The Plan is published on the Council's website (www.westdevon.gov.uk)

Members of the public are welcome to attend all meetings of the Hub Committee, which are normally held at Kilworthy Park, Tavistock, and normally start at 2.00 pm. If advance notice has been given, questions can be put to the Hub Committee at the beginning of the meeting.

The Hub Committee consists of nine Councillors. Each has responsibility for a particular area of the Council's work.

Leader – Cllr Neil Jory

Deputy Leader – Cllr Lois Samuel

Lead Member for Environment – Cllr Caroline Mott

Lead Member for Health and Wellbeing – Cllr Tony Leech

Lead Member for Enterprise – Cllr Ric Cheadle

Lead Member for Communities – Cllr Terry Pearce

Lead Member for Customer First – Cllr Jeff Moody

Lead Member for Resources and Performance – Cllr Chris Edmonds

Lead Member for Homes – Cllr Debo Sellis

Further information on the workings of the Hub Committee, including latest information on agenda items, can be obtained by contacting the Democratic Services Section by e-mail to democratic.services@westdevon.gov.uk

All items listed in this Forward Plan will be discussed in public at the relevant meeting, unless otherwise indicated

Portfolio Area	Report Title and Summary	Lead Officer/ Member	Documents to be considered in making decision	Date of Meeting	Consultees and means of consultation
Council	Title: Revenue Budget Proposals 2020/21 Purpose: To present budget proposals for 2020/21	Lisa Buckle/Cllr Jory	Report of s151 Officer	28 January 2020	
Council	Title: Capital Programme Proposals 2020/21 Purpose: To present Capital Programme Proposals for 2020/21	Lisa Buckle/Cllr Jory	Report of s151 Officer	28 January 2020	
Council	Title: Write Off Report for Quarter 3 Purpose of report: The Council is responsible for the collection of: Housing Rents, Sundry Debts including Housing Benefit Overpayments, Council Tax and National Non-Domestic Rates. The report informs members of the debt written off for these revenue streams.	Lisa Buckle/ Cllr Edmonds	Report of s151 Officer	28 January 2020	
Council	Title: Revenue Budget Monitoring Quarter 3 Purpose of report: A revenue budget monitoring report to monitor income and expenditure variations against the approved revenue budget for 2019/20, and to provide a forecast of the year end position	Pauline Henstock/ Cllr Edmonds	Report of Head of Finance Practice	28 January 2020	
Council	Title: Capital Budget Monitoring Quarter 3 Purpose of report: The report advises Members of the progress on individual schemes within the approved capital programme for 2019/20, including an assessment of their financial position	Pauline Henstock/ Cllr Edmonds	Report of Head of Finance Practice	28 January 2020	

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Environment	Title: Pre Application Process in Planning Purpose of report: To consider and approve the updated pre application process	Pat Whymer/Cllr Mott	Report of the Head of Development Management Practice	28 January 2020	
Council	Title: Future IT Procurement – Contract Award Purpose of report: to consider the recommendation to award a contract for the provision of Future IT Case management & Document Management Platforms	Mike Ward/ Cllr Edmonds	Report of Head of IT	28 January 2020	Service Leads IT Joint Working Group
Communities	Title: Electric Charging Points Collaboration Agreement Purpose of report: to approve an agreement with Devon County Council for installation of electric vehicle charging points	Emma Widdicombe/ Cllr Pearce	Report of Senior Specialist	28 January 2020	
Health and Wellbeing	Title: Wellbeing Strategy Purpose of report: To recommend to Members the adoption of key wellbeing priorities and associated outcomes	Ian Luscombe/Cllr Leech	Report of the Head of Environmental Health Practice	TBC	Member Workshop
Communities	Title: Car Parking Charges Purpose of report: To consider a report on proposals to amend the Pay and Display Charges in Council owned car parks.	Tom Jones/Cllr Pearce	Report of the Head of Place Making Practice	17 March 2020	Stakeholder meetings
Enterprise	Title: Formation of a wholly owned company Purpose of Report: To consider the formation of a wholly owned company to facilitate housing delivery	Chris Brook/ Cllr Jory	Report of Head of Assets	17 March 2020	

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Homes	Title: Housing Strategy Purpose of report: To recommend to Members the adoption of a revised Housing Strategy	Chris Brook/Cllr Sellis	Report of the Director of Place and Enterprise	9 June 2020	
Homes	Title: Homeless Strategy Purpose of report: To seek approval of a revised Homeless Strategy	Issy Blake/Cllr Sellis	Report of the Head of Housing, Revenues and Benefits	9 June 2020	
Homes	Title: Homeless Strategy year 4 Action Plan Purpose: To provide to Members an update on the Homeless Strategy Action Plan	Isabel Blake/Cllr Sellis	Report of Head of Housing, Revenues and Benefits Practice	9 June 2020	
Homes	Title: Springhill update Purpose: To provide Members with an update on Springhill	Isabel Blake/Cllr Sellis	Report of Head of Housing, Revenues and Benefits Practice	TBC	
Homes	Title: Council Tax Reduction Purpose of report: To seek approval for revised Council Tax Reduction scheme	Issy Blake/Cllr Sellis	Report of the Head of Housing, Revenues and Benefits	1 December 2020	